



# ಕರ್ನಾಟಕ ರಾಜ್ಯಪತ್ರ

ಅಧಿಕೃತವಾಗಿ ಪ್ರಕಟಿಸಲಾದುದು

ವಿಶೇಷ ರಾಜ್ಯ ಪತ್ರ

ಭಾಗ- IV-A	ಬೆಂಗಳೂರು, ಮಂಗಳವಾರ, ನವೆಂಬರ್ 10, 2014 (ಕಾರ್ತಿಕ 19, ಶಕ ವರ್ಷ 1936)	ನಂ. 679
Part- IV-A	Bangalore, Monday, November 10, 2014 (Karthika 19, Shaka Varsha 1936)	No. 679

## URBAN DEVELOPMENT SECRETARIAT

### NOTIFICATION

No. UDD 507 MNY 2012, Bangalore, Dated: 10-11-2014

The draft of the Karnataka Municipal Corporations (Ward Committee) Rules, 2013 which the Government of Karnataka proposes to make in exercise of the powers conferred by section 13K read with section 221 and 227 of the Karnataka Municipal Corporations Act, 1976 (Karnataka Act 14 of 1977) and in supersession of Notification No.UDD 507 MNY 2012, dated: 27-08-2013 is hereby published as required by subsection (1) of section 221 of the said Act for the information of the all persons likely to be effected thereby and notice is hereby given that the said draft will taken into consideration after fifteen days from the date of its publication in the official Gazette.

Any objection or suggestion which may be received by the State Government from any person with respect to the said draft before the expiry of the period specified above will be considered by the State Government. Objections and suggestions may be addressed to the Principal Secretary to Government, Urban Development Department, Vikasa Soudha, Bangalore - 560 001.

### DRAFT RULES

**1. Title and commencement.-** (1) These rules may be called the Karnataka Municipal Corporations (Ward Committee) Rules, 2014.

(2) They shall come into force from the date of their publication in the official Gazette.

**1. Definitions.-** In these rules, unless the context otherwise requires,-

- (a) "Act" means the Karnataka Municipal Corporations Act, 1976 (Karnataka Act 14 of 1977);
- (b) "Chairperson" means Chairperson of the ward committee.
- (c) "Clear day" means days excluding Sundays and public holidays;
- (d) "Member" means a member of the Ward Committee;

- (e) "Secretary" means an officer designated by the Commissioner under sub-section (4) of section 13H of the Act.
- (f) "Section" means section of the Act;
- (g) "Urgency" means urgency due to natural calamities, outbreak of disease or fire.

**3. Functions of the Ward Committee.-** The Ward Committee shall discharge the functions as specified in section 13-I of the Act.

**4. Functions of the Secretary:-** (1) The Secretary shall,

- (a) be responsible for preparing the agenda of the meeting in consultation with chairperson and also sign the agenda to be transacted in the meeting;
- (b) issue notice to the members and officers for the upcoming meeting including special invitees, if any;
- (c) have custody of all papers and documents connected with the proceedings of the meeting of the Ward Committee;
- (d) attend every meeting of the Ward Committee and take part in the proceedings but shall not be entitled to vote;
- (e) furnish his opinion or any clarification in respect of any resolution or any question that arises in the meeting;
- (f) Forward all resolutions of the Ward Committee to the Concerned Authorities for necessary action.
- (g) be responsible for the protection of the property, that belongs to the Corporation.
- (h) Provide the necessary information to the ward committee, if the ward committee desires, on all Government schemes which fall in the ambit of the function of the Ward Committee.
- (i) endeavour to furnish the information related to the ward committee in the public domain.

(2) The Commissioner shall make available to the Ward Committee through the Secretary the following information, namely:-

- (i) Decisions of the Standing Committee;
- (ii) decisions/resolutions of the Council;
- (iii) ward-wise budgetary allocation made, if any, by the Corporation or any of the Standing Committee;
- (iv) copy of the Ward maps,
- (v) details of the Corporation properties ward-wise,
- (vi) information on revenue streams, and
- (vii) information which is needed for the proper functioning of the ward committee as per section 13-I.

**5. Calling of the ward committee meeting and Preparation of Agenda for the meeting.-**

(1) The Chairperson of the Ward Committee shall endeavour to fix a particular day in a month for the meeting and shall be made known to the public. However, the meeting of the ward committee shall not be held on the day of the council meeting or on the day of meeting of any standing committee of the Corporation.

(2) The meeting shall not be held unless a clear Seven Clear days notice along with the agenda for the meeting is circulated in advance to all the members. However, in case of urgency the meetings shall be convened within 48 hours by serving proper notice or communication to all the members.

(3) Every notice of the meeting shall be issued by the Secretary of the Committee. The notice shall be exhibited in all prominent public offices with the ward such as Water Supply Office, Electric Supply Office, Public Health Centres, etc.

(4) Steps are to be taken to ensure that a Link is created on the Corporation website for each ward and all meeting notices and agenda for the meetings are published on it, in a timely manner.

(5) In cases of Urgency the reasons may be explicitly mentioned in the Urgent meeting notices.

(6) Members may give suggestions to the secretary on the meeting agenda one week prior to the issuing of meeting notice. The Secretary shall bring the suggestions to the notice of the chairperson.

**6. Procedure for transaction of business of the Ward Committee.-** (1) The Chairperson in consultation with the Commissioner keeping in view of the public participation choose a suitable place of the meeting. The place of the meeting as far as possible shall be in the ward office premises or place adjacent to the ward office of the concerned ward. If the ward office premises are insufficient for this purpose, alternative venues such as Government schools or public spaces proximal to the ward office, may be utilized.

(2) Any citizen may approach the chairperson or any of the member for addressing any issues related to public and ward development. If there no improvement, then it is open for such citizen to file a complaint before the commissioner giving all particulars and also explaining the in action on the part of the chairperson and the members.

(3) Quorum for conducting the Ward meeting shall be 1/3 of the total members of the Committee.

(4) No member shall take part in the discussion of any question coming up for consideration at the meeting if, the question is one in which he has any direct or indirect pecuniary interest by himself or his Partner.

(5) All the meetings of the Ward Committee shall be open to the public.

(6) Minutes of the meeting may be recorded. Videography of the meeting may be allowed for the public.

(7) Links shall be created on the Corporation website for each ward and all notices and minutes of the meetings shall be published in a timely manner.

**7. Account and Audit of the Ward Committee.** (1) The accounts of all receipts and expenditure of the Ward Committee for the purpose of conduct meetings and discharge of their function shall be given by the Financial Rules made under Section 151 of the Act.

(2) Annual Reports shall be prepared by the Secretaries of the respective wards for every financial year and submit the same to the Commissioner before the month of August of the succeeding Financial year.

**8. Repeal and savings:-** The Karnataka Municipal Corporations (Ward Committee) Rules, 1997 shall be repealed with immediate effect.

By Order and in the name of the Governor of Karnataka,

**N. GOPALAIAH**

Under Secretary to Government  
Urban Development Department (BBMP)